



Registered Nurse

Job Summary:

1. Under general supervision, plans, directs, and evaluates total nursing care and functions in one unit on a particular shift, in accordance with established philosophy.
2. Responsible for orientation, training, and management of personnel.
3. Relates effectively with other shifts for continuity of care; maintains satisfactory relations with other departments and nursing units; participates in all phases of education, maintenance of records, and upgrading of policies, procedures, and skills of personnel.

ESSENTIAL FUNCTIONS:

- a. Provides the best possible nursing care by planning, organizing, and directing the nursing functions of patients on the unit.
- b. Initiates and implements patient care plan.
4. Makes nursing assignments appropriate to the skill level of employees.
5. Maintains acceptable standards of patient care.
6. Identifies problems and guides personnel to their solution.
7. Creates a working climate that provides growth and job satisfaction of personnel.
8. Accurately and promptly implements physicians' orders.
9. Administers medications and intravenous solutions skillfully and correctly.
10. Maintains the standards of accurate and complete recording and reporting.
11. Arranges to have needed supplies and equipment on hand.
12. Participates in planning changes and improvements.
13. Participates in hospital safety programs.
14. Supports and enforces infection-control policies and procedures.
15. Is resourceful and calm in emergencies.
16. Keeps House Supervisor informed of patients, needs, and problems on the nursing unit.
17. Participates in orientation and in-service training for personnel.
18. Evaluates the performance of personnel with recommendations for appropriate action.
19. Assists in reviewing and revising policies and procedures.
20. Maintains a professional approach with confidentiality.
21. Displays concern and initiative.
22. Observes and supports hospital policy.
23. Is prompt and efficient with minimal absences.
24. Cooperates and maintains good rapport with nursing staff, medical staff, other departments, and visitors.

ADDITIONAL RESPONSIBILITIES:

None.

Knowledge, Skills, and Abilities:

1. Ability to learn and adapt.
2. Ability to direct others.

Education and Experience:

Registered Nurse (R.N.) with valid license.