



## **Licensed Practical Nurse**

### **JOB SUMMARY:**

Works under the direction of a qualified professional nurse. Participates in the planning, implementation, and evaluation of nursing care, within the objectives, standards, and policies of the department and within the parameters of his or her preparation. Cooperates with the members of the nursing and medical staffs and other hospital departments.

### **ESSENTIAL FUNCTIONS:**

1. Provides direct and individualized nursing care to an assigned group of patients based on the application of scientific principles, under the supervision of a registered professional nurse.
2. Assists in preoperative, postoperative, and relevant health teaching for patient and family.
3. Shares responsibility for the planning, implementation, and evaluation of nursing care plans and nursing care.
4. Participates in team conferences, sharing knowledge, information, and ideas among team members.
5. Prepares, administers, and records medications in accordance with the policy regarding the administration of medications by a licensed practical nurse.
6. Performs more-complex nursing activities as competence increases.
7. Participates in emergency care.
8. Communicates frequently with the team leader regarding patients' physical and mental conditions.
9. Records information concisely, accurately, and completely.
10. Identifies and utilizes appropriate channels of communication.
11. Constructively participates in appropriate committees within the nursing department and/or the hospital.

### **ADDITIONAL RESPONSIBILITIES:**

1. Floats as requested by the team leader and/or supervisor/staffing coordinator.
2. Assists in the orientation of new personnel when requested.
3. Performs other related duties as assigned.

### **KNOWLEDGE, SKILLS, AND ABILITIES:**

1. Demonstrated clinical competence.
2. Assumes responsibility for own continued personal and professional growth.
3. Appropriate manner, conduct, and grooming.
4. Ability to work cooperatively and communicate effectively.
5. Good health and consistent attendance.
6. Membership and participation in Licensed Practical Nurses Association encouraged.

### **EDUCATION AND EXPERIENCE:**

1. Completion of a formal education program in practical nursing.
2. Current state licensure.
3. One year of clinical practice preferred.

**I HAVE READ AND UNDERSTAND THE ABOVE JOB DESCRIPTION FOR A LICENSED PRACTICAL NURSE.**

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Employee Signature

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Date