



7201 West Greenfield Avenue
West Allis, Wisconsin 53214

414-453-7350 Fax: 414-302-9175
www.StaffOneLtd.com
email: HealthCare@StaffOneLtd.com

Compliance Awareness

It's easy to see how the integrity of an organization affects its reputation and success. When we display our integrity, clients, patients, and even competitors view us as honest and fair. Our reputation grows in positive ways. But sometimes, acting with integrity isn't so simple and the right thing to do isn't clear. Sorting through the many laws and regulations that apply to us, as well as our own internal policies and procedures, may seem complicated.

But acting with integrity shouldn't be complicated. If you have questions about the right thing to do, or concerns that another person may not be acting with our without integrity, you have a responsibility to speak up and a right to safe methods of doing so.

Your immediate supervisor is often the best option for discussing concerns of an ethical nature. Report or ask questions about the following or any other situation you believe might threaten your good reputation:

- Medicare/Medicaid fraud and abuse
- HIPAA violations
- On-the-job drug or alcohol abuse
- Harassment or discrimination
- Theft and fraud
- Health, safety, and environmental issues
- Violations of company policies
- Any other violations of applicable laws and regulations

**Employee
Signature** _____

Date _____